

Appointment opportunities

We know that our country is stronger — and our government more effective — when decision-makers reflect Canada's diversity. Moving forward, the Government of Canada will use an appointment process that is transparent and merit-based, strives for gender parity, and ensures that Indigenous Canadians and minority groups are properly represented in positions of leadership. We will continue to search for Canadians who reflect the values that we all embrace: inclusion, honesty, fiscal prudence, and generosity of spirit. Together, we will build a government as diverse as Canada.

The overarching goal of the Minister of Indigenous and Northern Affairs is to renew the relationship between Canada and Indigenous Peoples.

The Government of Canada is currently seeking applications from diverse and talented Canadians from across the country who are interested in the following positions:

Commissioners (part-time positions)

First Nations Tax Commission

The First Nations Tax Commission administers and regulates the taxation regime under the [First Nations Fiscal Management Act](#), including approving tax rates and revenue laws, developing sample laws and bylaws, developing and delivering accredited training, and reconciling First Nation government and taxpayer interests. In addition, pursuant to a Memorandum of Understanding with the Minister of Indigenous and Northern Affairs, the First Nations Tax Commission carries out advisory functions in support of the Minister's powers under section 83 of the Indian Act.

Commissioners of the First Nations Tax Commission are responsible for the overall direction of the Commission, ensuring that it fulfils its legal and regulatory mandate under the Act. To this end, among other duties, Commissioners support the development and promotion of a framework of laws and standards that enable First Nation governments with property tax systems to maintain their tax jurisdiction; review and approve local revenue regimes for participating First Nations; provide dispute resolution services and adjudicated decisions that are equitable and fair; and help to develop strategies and approaches to promote and foster First Nation understanding of the concepts, principles and process for real property taxation as a sustainable source of revenue.

Further details about the organization and its activities can be found on the [First Nations Tax Commission's website](#).

Candidates must apply online by **11:59 p.m. Eastern Time on June 12, 2017**, via the [Governor in Council Appointments website](#). Your cover letter should be addressed to the Assistant Secretary to the Cabinet (Senior Personnel), Privy Council Office, and should be sent only through the on-line application.

Per Diem: \$475 - \$550

Official Languages and Diversity

The Government of Canada will consider bilingual proficiency and diversity in assessing candidates for these positions. You are therefore encouraged to include in your online profile your ability to speak and understand your second official language. Preference may be given to candidates who are members of one or more of the following groups: women, Indigenous Canadians, persons with disabilities, and members of visible minorities.

To be considered for one of these positions, please provide examples from your career that clearly demonstrate how you meet the following requirements in your application:

Education and Experience

- A degree from a recognized university in a relevant field of study, or an acceptable combination of education, job-related training and/or experience;
- Experience serving as a member or chairperson of a board of directors in a public or private sector board or a First Nations council;
- Experience in First Nations administration, management, economic development, taxation, land management, or local government negotiations;
- Experience with community relations and stakeholder engagement; and
- Management experience, including managing human and financial resources.

If you are selected for an interview, the following criteria will be assessed:

Knowledge, Skills and Abilities

- Knowledge of public policy environments, processes and best practices;
- Knowledge of the First Nations Fiscal Management Act, including the role and mandate of the First Nations Tax Commission, and other related legislation;
- Financial literacy;
- Knowledge of property taxation, the First Nations tax system, and land development on reserves;
- Knowledge of First Nations governments, cultures, societies and economies;
- Ability to work in close collaboration with private and public sector representatives, and the public in partnership with Indigenous stakeholders;
- Knowledge of the operations of government, including those related to sound management principles, accountability and transparency; and
- Superior communication skills, both written and oral, and the ability to manage communications with a variety of stakeholders.

Language Requirements

Proficiency in both official languages would be preferred.

*If you move on to the next stage of the selection process, we will contact your references to verify how you have demonstrated the Experience requirements and the following **Personal Attributes** in your current and recently held positions:*

- Sound judgment
- High ethical standards and integrity
- Strong interpersonal and intercultural skills
- Strong analytical skills
- Collaborative

Eligibility Factors and Conditions of Employment

In your application, it will be important that you confirm you meet the following requirements:

- You are able to dedicate up to 100 days annually for meetings, preparation and travel.
- You are willing to travel within Canada for a minimum of four scheduled meetings, which last two days each.
- As the First Nations Fiscal Management Act requires that three of the Commissioners be taxpayers using reserve lands, with one such commissioner being a residential taxpayer, one a commercial taxpayer and one a utility taxpayer, your application should indicate whether you are qualified to be considered under this requirement, and if so, under which of the three categories (commercial, residential or utility) (statutory).

If you are appointed to one of these positions:

You must comply with the *Ethical and Political Activity Guidelines for Public Office Holders* throughout your appointment, as a term and condition of employment. The guidelines are available on the Governor in Council Appointments website, under [Forms and reference material](#).

You will be subject to the [Conflict of Interest Act](#). For more information, please visit the [Office of the Conflict of Interest and Ethics Commissioner's website](#).

A link to this notice will be placed in the *Canada Gazette* and the First Nations Gazette to assist the Governor in Council in identifying qualified candidates for these positions. It is not, however, intended to be the sole means of recruitment.

A roster of qualified candidates may be established and may be used for similar opportunities.

For more information or to apply, please visit <https://www.appointments-nominations.gc.ca/slctnPrCs.asp?menu=1&lang=eng&SelectionProcessId=7C7BAC90-E400-4691-A352-15341329C896> .

The application process closes at **11:59 p.m. Eastern Time on June 12, 2017**